

BOUNDARY LINE ADJUSTMENT APPLICATION

Please provide the following:

1. A title report showing ownership and the legal descriptions of record for the effected parcels.
2. The signatures of all the owners of the properties effected, or their authorized representatives, on the boundary line adjustment application indicating consent to apply for the proposal.
3. An adjusted legal description of the lots effected by the boundary line adjustment prepared by a registered Washington State land surveyor or title company.
4. A property survey map of the proposed boundary line adjustment prepared by a Washington State licensed land surveyor, unless it is determined by the County Planner that a survey is not necessary because the proposed boundary line adjustment involves only the minor shifting of common property lines between parcels that are part of a recorded survey or platted subdivision, in which case the proposed boundary line adjustment shall be shown on a copy of a recorded survey or recorded plat for the lots involved. The survey map or other accepted drawing of the proposed boundary line adjustment shall be drawn to scale with accurate dimensions and shall contain the following information:
 - a) Property lines to be removed shall be shown as a *dashed line*. -----
 - b) Property lines that will not be changed shall be shown as a *solid line*. _____
 - c) New property lines shall be shown as a *double bold line*. =====
 - d) A north arrow and approximate scale shall be shown.
 - e) Adjacent property owners shall be identified and labeled.
 - f) The size, location, and configuration of all structures existing upon the effected lots showing the distance of structures to existing and proposed property lines and from each other.
 - g) Lot dimensions must be shown and labeled.
 - h) All site utilities - well and water lines, sewage lines, septic tank, and drain field; gas, electrical, telephone, cable TV lines, driveways, road access, and easements must be located and described on the survey map.
 - i) Existing and proposed legal descriptions must be described.
 - j) A title of "Boundary Line Adjustment Survey" when a survey is required, or "Boundary Line Adjustment" when a survey is not required. A space shall be provided on the survey for the Planning Office filename for the specific boundary line adjustment.
5. The Planning Office is authorized to review the proposed boundary line adjustments or lot consolidations. Approval will be given as long as no new or additional lot(s) is/are created, and provisions of the Zoning Ordinance are met. Those provisions include, but are not limited to minimum lot dimensions, parcel size, setbacks, and water and sewer requirements.
6. The owner(s) must file a quitclaim deed with the Whitman County Auditor to complete the process of property transfer to the adjacent owner(s).
7. When approved, the boundary line adjustment shall be filed by the applicant with the Whitman County Auditor (Legal Filings Division), along with drawing or survey and related documents such as legal descriptions and quitclaim deeds.
8. The Auditor shall furnish copies of the filed boundary line adjustment to the Planning Office and County Assessor for their files. The County Assessor will make the ownership change on their records for tax assessment purposes.

RETURN ADDRESS:
WHITMAN COUNTY PLANNING
310 NORTH MAIN STREET
COLFAX WA 99111

Whitman County Planning Office

Short Plat Exemption Application

Boundary Line Adjustment Approval Number: _____

First property owner name, address and phone #: _____

Second property owner name, address and phone #: _____

Tax parcel numbers and legal descriptions for each parcel.

Describe the land being altered or consolidated so that persons reading this document in the future will know what has been done and how it was done.

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State the reasons for this exemption and boundary line changes: _____

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

(Signature of first property owner) (Date and place)

(Signature of second property owner) (Date and place)

AUTHORIZATION:

Approved this date: _____ Disapproved this date: _____

Conditions of Approval: _____

Boundary Line Adjustment Approval No. _____

I certify that the proposed boundary line adjustment shown on the attached sketch does not require the filing of a short plat and does comply with the requirements of the Whitman County Subdivision Ordinance, Title 18, Chapter 18.35 Boundary Line Adjustment; with the Whitman County zoning Ordinance, Title 19, and with RCW 58.17.040(6). It is a boundary line adjustment or lot consolidation made for the purpose of adjusting ownership lines, that does not create any new or additional lot, tract, parcel, site or division, nor does it create any lot, tract, parcel, site, or division that contains area and dimensions insufficient to meet the minimum requirements of width and area for a building site. This approval by itself does not complete the proposed adjustment; this and the attached referenced documents must be filed by the owners with the Whitman County Auditor, and provide a recorded copy of the those filed documents (with the Auditor's recording number affixed) to the County Assessor in order to transfer ownership of the affected areas. A copy of the recorded BLA records shall also be provided to the County Planning Office to close the file.

Approved by: _____ Date: _____

Whitman County Planner