

**DEPARTMENT OF PUBLIC WORKS
WHITMAN COUNTY
COLFAX, WASHINGTON 99111**

BID FOR OIL AND GREASE

NOTICE TO ALL BIDDERS:

Please contact Whitman County Operations Manager Phil Meyer (509) 397-4622, if you have any questions.

Bid Closed: For review only

**WHITMAN COUNTY
STATE OF WASHINGTON**

**OIL BID PROPOSAL
INSTRUCTIONS TO BIDDERS**

SEALED BIDS will be received by the Board of County Commissioners of Whitman County, Washington, at its office in the Whitman County Courthouse, Colfax, Washington, until the **1st day of February, 2016, 11 a.m.**, Pacific Time, at which time they will be opened and publicly read. Handicap access may be obtained by the Mill Street entrance to the Courthouse.

EACH BID shall be separately sealed in an envelope addressed to the Board of County Commissioners with the name of the bidder and item bid, including time and date of opening, written plainly on the outside of the envelope and mailed to Whitman County Commissioners, Whitman County Courthouse, Colfax, Washington 99111. (No FAX accepted).

The Board of County Commissioners reserves the right to reject any or all bids or to accept the bid in which in its estimation best serves the interest of Whitman County.

Payment to be made by County Warrant following acceptance by the Board of County Commissioners and delivery of the items.

All bids must be submitted in the forms and on the basis outlined by Whitman County. All items bid will be FOB Colfax, Washington, or as specified under Item 8 (Deliveries) of this proposal.

_____ Oil Company offers to sell and deliver to Whitman County, Washington, lubrication oils and greases under the following terms and conditions:

1. TERMS: The contract will be subject to the terms and conditions of this proposal, in effect for calendar year 2015 and if bid pricing remains the same the contract may be renewable, by mutual consent, for up to four additional one year periods. During that period individual orders may be placed with the successful bidder(s). The "quantities" noted in the bid represent our best estimate of the combined annual requirements of the County. As our actual usage is unknown, the quantities are not guaranteed. Bid prices are to be F.O.B. Whitman County and shall include pick-up and delivery as specified under Item 7 of this proposal.

This agreement shall renew on a year-to-year basis by mutual written consent unless canceled by either party. Notice of cancellation must be submitted to the other party in writing at least sixty (60) days in advance of the termination of the initial term or subsequent terms. In no event shall this agreement be renewed more than four (4) times after the initial term of the agreement.

(Bidder to submit unit prices on all items.)

2. GRADE: All products shall be the _____ Oil Company's regular commercial grades generally offered to its customers for similar use at the time and place of delivery. All products bid must be by brand name.

2-1. Lubricating oil for use in crankcases: Must be a heavy duty premium quality universal fleet engine oil that meets all of the performance requirements of 2015 over the road diesel trucks, off highway diesel equipment and passenger cars and light trucks in all types of services.

2-2. Automatic Transmission Fluid: Automatic transmission fluid shall meet the requirements of General Motors Company's Dexron III Specification and Ford Mercon 5 specification.

2-3. Extreme Pressure Gear Oils for Multi-Purpose Oil: Gear oils for transmissions, differentials and final drives of equipment where an extreme pressure type oil is recommended. It must be suitable for all hypoid gear units of both trucks and passenger cars. It must be available in a SAE grade 80W90.

2-4. Heavy Duty Multi-Purpose Grease: The grease shall be formulated with additive components selected for high adhesion and tackiness characteristics. The thickener used is to be a Lithium or Molybdenum type. Grease shall have a Timken POK test load of at least 70 pounds.

2-5. Hydraulic Tractor Fluid: The oil shall be a multi-function product specially formulated for use in transmissions, final drives, wet brakes, and hydraulic systems of machinery employing a common fluid reservoir. The oil shall have additives designed to inhibit foaming, oxidation, corrosion, prevent wear, improve film strength and depress the pour point. The oil shall pass the "High Pressure Vane Pump Wear Test" per ASTM D2882 with less than 25 mg steel weight loss. Also meet 2016 specifications for John Deere and Caterpillar.

3. The successful bidder agrees to furnish to Whitman County a Material Safety Data Sheet, according to O.S.H.A. Hazard Communication Standard (29CFR 1910.1200) for each product supplied.

4. All items listed on this bid are estimated quantities and the buyer shall not be required to purchase any specific quantity during the term of this agreement. Estimated quantities will be used in evaluating bid.

5. All returnable 55 gallon lubricating oil and gear oil drums shall remain the property of the supplier. All non-returnable containers remain the property of the buyer. Once contract has expired, oil drum pickup to remain with the original vendor.

6. Duly executed certificates will be furnished by seller to Whitman County covering Federal Tax exemptions.

7. Deliveries: Deliveries shall be made within twenty-four (24) hours after the order is placed. Deliveries may be made Monday through Thursday between the hours of 8:00 a.m. and 3:00 p.m. Bulk 15W-40 lubricating oil will be FOB at Oakesdale, St. John, Lacrosse, Colton, Pullman, Palouse, Colfax and the Landfill. All other lubricant FOB Colfax. No penalty shall be invoked

for delays caused by acts of God, governmental action, accidents or other causes beyond the seller's control.

8. Cancellation: Whitman County reserves the right to cancel this agreement if the deliveries are delayed for reasons of neglect or carelessness on the part of the seller or if the quality of the product is reduced from that specified in this agreement.

9. The successful bidder agrees to furnish to Whitman County evidence that the products sold under this agreement comply with the specification whenever the quality of the product is questioned. Manufacturers Product Sheet.

10. All items listed on this bid are estimated quantities and the buyer shall not be required to purchase any specific quantity during the term of this agreement.

11. Whitman County reserves the right to reject any or all bids and to waive such specifications as it sees fit.

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**BIDDER SIGN AND RETURN WITH BID
OIL AND GREASE PURCHASE FOR 2016**

ITEM NO.	DESCRIPTION	APPROX. UNITS	PRICE PER UNIT	TOTAL PRICE
1.	Drive Train Fluid, 30wt. Meets Cat. TO-4	420 gallons 60 gallons	_____ per gal. in 55 MD _____ per gal. in 5 gal. containers	_____ _____
2.	Drive Train Fluid, 50wt. Meets Cat. TO-4	110 gallons 60 gallons	_____ per gal. in 55 MD _____ per gal. in 5 gal. containers	_____ _____
3.	EP Gear Oil, 80W90. Gear lubricant. AP1, GL-5	840 lbs. 50 gallons	_____ per lb. in 120# drums _____ per gal. in 5 gallon containers	_____ _____
4.	Heavy duty multi-purpose chassis grease, Chevron Ultra Duty II or Union 76 Red Tac II	240 lbs. 28 cases	_____ per lb. in 120# drums _____ per case of 40-14 oz. cartridges = 35 lbs.	_____ _____
5.	Hydraulic Oil/Cold weather OW-20 Meets Cat TO-4	165 gallons 30 gallons	_____ per gal. in 55 MD _____ per gallon in 5 gal. containers	_____ _____
6.	Tractor Hydraulic Fluid, must meet 2008 specifications for John Deere and Caterpillar	715 gallons 85 gallons	_____ per gal. in 55 MD _____ per gal. in 5 gal. containers	_____ _____
7.	Multi-grade heavy duty motor oil, 15W40 classification. Must meet specifications for GM, Dodge, Ford, John Deere and Caterpillar	2500 gal in bulk 15 cases	_____ per gal. in bulk _____ per case of 12/1 qt. containers	_____ _____
8.	Heavy Duty Motor Oil 5-20 SM-SL-GF4 energy conserving.	110 gallons 5 cases	_____ per gal. in 55 MD _____ per case of 12/1 qt. containers	_____ _____
9.	Automatic Transmission Fluid, meets Dexron III, VI, Chrysler #68043742AA, Mercon V, SP, LV	55 gallons 8 - cases	_____ per gal. in 55 MD _____ per case of 12/1 qt. containers	_____ _____
10.	Diesel Exhaust Fluid, API Cert. 32½ %, Closed system	220 gallons	_____ per gal. in 55 gal Drum	_____

BASIS OF AWARD TOTAL \$ _____
Sales Tax \$ _____
Total \$ _____

BIDDER MUST COMPLETE:

Company Submitting Bid

Phone

Signature

Name/Title

Address

Accepted by Whitman County this _____ day of _____, 2016.

BOARD OF COUNTY COMMISSIONERS

Chairman

Commissioner

Commissioner

ATTEST:

Maribeth Becker, Clerk of the Board