

WHITMAN COUNTY, WA

Registration for goods and services:

SMALL WORKS ROSTER

VENDOR ROSTER

PROFESSIONAL SERVICES ROSTER (Non-Architectural/Engineering)

Whitman County is currently updating its **Small Works Roster, Vendor Roster, and Professional Service Roster**. Registered contractors, suppliers, and service firms are hereby invited to submit this application to Whitman County for the listing. If you do not return this registration form indicating your areas of service, you will NOT be listed in the new roster.

Whenever the County has work to be performed under the Small Works Roster, the County will invite proposals from all appropriate contractors on the roster. For the Vendor and Professional Services Rosters, the County will seek competitive proposals from multiple suppliers on the roster.

In compliance with State Law, the County may procure work under this procedure for which the estimated costs are \$350,000 or less for Small Works, and \$50,000 or less for materials and supplies. Contracts for work exceeding these amounts will be solicited by calling for sealed bids.

The County's updated rosters (Small Works, Vendor, and Professional Service) are being updated and will be in effect by the end of the year. Please complete the applicable pages of this form, including the appropriate checklist to indicate the work categories you prefer (the work categories listed will be used to determine which category(s) you may receive requests for quotes on). Also, please remit a copy of your W-9 and Debarment Forms to be considered complete. Also note that if you have sent us these forms before, you do not need to send them again, as we already have them on file. Return the signed form to Whitman County at the address or email address (clearly marked as "Roster Registration") listed below:

Whitman County, Washington Roster Registration
c/o Brandon Johnson
Whitman County Public Works
P.O. Box 430
310 North Main Street
Colfax, WA 99111
Brandon.johnson@whitmancounty.gov

Whitman County in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations hereby notifies all responders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

ADA accommodation requests should be made 72 hours in advance by calling (509) 397-6206. Arrangements will be made to accommodate questions and provide responses to non-English speaking residents.

Thank You.

PLEASE TYPE OR PRINT!

Company Name: _____

Authorized Representative/Title: _____

Address: _____

City _____ State _____ Zip _____

Phone: _____ Fax: _____

Mobile: _____ Email: _____

Contractor's License No: _____ WA UBI No: _____

Is your business registered with the State of Washington as a Minority, Woman, Veteran, or Disadvantaged Business Enterprise?

Yes No

Please indicate which: _____

Please indicate any other work you perform that is not included on the checklist.

All Contractors and Subcontractors (Small Works Contractors) must comply with the **“Washington State Prevailing Wages Law”** and submit the necessary Washington State Department of Labor and Industries forms for each contracted project with Whitman County.

All Contractors, when contracted for work with Whitman County, must provide evidence of commercial general liability insurance coverage with policy limits for bodily injury (including death) and/or property damage of not less than **\$1,000,000.00 per occurrence and not less than \$2,000,000.00 general aggregate**.

Signature of Authorized Representative

Date

Title

Small Works Contracting (\$5,000 - \$350,000 project)

Check only those categories you will prime bid; do not include those of sub-contracting or supplying nature.

	ADA Improvements		Guardrail Installation/Repair
	Asbestos Survey and Removal		Hauling
	Asphalt Construction/Repair		HVAC Installation/Repairs
	Audiovisual System Installation/Repair		Hydroseeding
	Bridge Construction/Repair		Information Technology
	Bridge Superstructure Elements		Interior Improvements
	Bridge Supports/Piling		Janitorial/Cleaning Services
	Carpentry		Lighting Systems
	Computer Systems Installation/Repair		Painting Structures
	Concrete Construction/Repair		Parks, Grounds, and Landscaping
	Crack Sealing		Roadway/parking Lot Striping
	Crane Services		Rock Crushing
	Curbs, Gutters, Sidewalks, Paths, Trails		Roofing Contracting
	Demolition Work, Deconstruction		Safety and Protection
	Dust Control/Palliative Application		Scales Installation/Repair
	Elevators		Seal Coating/Slurry Seal
	Environmental		Stormwater Improvements
	Excavation/Embankment, Earthwork		Telecommunications & Radio Towers
	Fencing		Tree Trimming/Removal
	Fire Equipment Service/Suppression		Utilities, Underground Utilities
	General Building Contracting		Vegetation Control
	General Building Repairs		
	General Civil Contracting		
	General Electrical Contracting		
	General Plumbing Contracting		

Vendor List (< \$50,000 purchase)

Please indicate below under which category of work you prefer to be listed.

	Aerial Service and Equipment		Regulated and Hazardous Materials
	Building Materials and Supplies		Roadway Supplies and Services
	Chemical and Minerals		Structures
	Computer Software		Technology and Communication Equipment
	Electrical and Communication		Vehicles
	Electrical Equipment		Waste Collection, Recycling, Composting
	Elevators		
	Emergency Services and Supplies		
	Equipment Supplies and Services		
	Flood and Erosion Control Products		
	General Goods		
	General Services		
	Hazardous Materials Abatement		
	Maintenance Services		
	Prefab, Portable, and Temporary Structures		

Professional Services Roster (non-Architectural/Engineering)

Please indicate below under which category of work you prefer to be listed (Maximum 5 categories)

	Building Department Services		
	Building and Structure Improvements		
	Communications and Media Services		
	Construction Management		
	Design and Planning		
	Environmental Consulting		
	Financial Services		
	Fire Protection Service		
	Health Services		
	Information Technology Services		
	Legal Services		
	Miscellaneous Services		
	Personnel Services		
	Real Estate and Property Services		
	Security Services		
	Surveying and Mapping		

Note: Architecture, Engineering, and Landscape Architecture services must be secured through a “Quality Based Selection” process, requiring advertising a “Request for Qualifications”, and selecting the best qualified firm to conduct the work.