



Whitman County Email/ Internet Acknowledgement

Email/Internet Policy

I have received and read the Whitman County access to the email and internet and agree to abide by all rules concerning its use. I acknowledge that all policies, procedures and laws concerning email use, security, privacy, and public disclosure apply to web email access/ use just as they do to my office access.

I understand that copies of the policy and questions regarding its content may be directed toward the Human Resources Department.

Furthermore, I agree to abide by the policy's guidelines. I understand that a violation of the policy may result in discipline up to and including termination.

Print Employee's Name

Employee's Signature

Date

Web Access to Email Acknowledgement

I understand that it is my Department Head/Elected Official's decision to provide me with web email access. Therefore, I acknowledge that my access may be removed and discipline may be invoked if I am found to have violated applicable policies and/or laws.

Print Employee's Name

Employee's Signature

Date