

RESOLUTION NO. 087936

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS OF WHITMAN COUNTY  
STATE OF WASHINGTON  
2024 Budget Amendment #1

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, June 3, 2024; and,

WHEREAS, and an all taxpayers appearing at the meeting held this date, to be heard for or against any part of the budget amendment have been given the opportunity to be heard; and,

WHEREAS, the Auditor estimates that these amendments are necessary for the operation of the specific funds.

NOW, THEREFORE, BE IT HEREBY RESOLVED AND AUTHORIZED that the authorized appropriations for these funds of Whitman County for fiscal year 2024 be amended by the amounts indicated as attached; and,

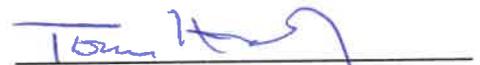
BE IT FURTHER RESOLVED that the appropriate entries to the account records be made to reflect the aforementioned budget amendment.

PASSED, APPROVED AND ADOPTED this 3<sup>rd</sup> day of June 2024

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON



Arthur D Swannack, Chairman



Tom Handy, Commissioner



Michael Largent, Commissioner

ATTEST:



Corey Mitzimberg  
Clerk of the Board

087936

DEPARTMENT	2024 Adopted Expenditure Budget	BA #1 Revenue	BA #1 Expenditures	2024 Amended Expenditure Budget after BA #1
090 Commissioners	506,025			506,025
010 General Government	4,462,684		75,000	4,537,684
012 Administrative Services	878,961			878,961
013 Human Resources	382,826			382,826
020 Superior Court	320,521		55,000	375,521
030 District Court	925,950			925,950
031 Probation	546,319			546,319
040 Clerk	393,707	2,000	48,584	442,291
050 Treasurer	689,244			689,244
060 Auditor	1,199,147	162,340	4,413	1,203,560
080 Assessor	634,661			634,661
100 Prosecuting Attorney	1,191,030			1,191,030
120 Facilities Management	877,395			877,395
140 Sheriff	5,590,600			5,590,600
170 Juvenile	740,933			740,933
200 Weed Control	118,780		-	118,780
220 Coroner	319,405			319,405
240 Extention	187,966			187,966
260 Emergency Mng.	344,161			344,161
280 Health	2,258,000	803,500	520,800	2,778,800
300 Fair	838,691	15,124	15,124	853,815
310 Parks and Rec	501,145			501,145
320 IT	1,189,800			1,189,800
Ending Fund Balance	11,962,775			11,962,775
<b>Fund Balance Adjustment</b>		(264,043)		-
	37,060,726	718,921	718,921	37,779,647

1-BA #1 Zero net effect (expenses)

DEPARTMENT	2024 Adopted Budget	BA #1 2024 Revenues & Expenditures	2024 Amended Budget BA #1	
Building & Development-PW	272,200		272,200	102.400.000
Countywide Planning-PW	631,650		631,650	103.400.000
Developmental Services	1,025,584		1,025,584	104.340.000
Veterans Relief	160,500		160,500	108.060.000
Homeless Housing Plan	950,000		950,000	109.012.000
County Road-PW	22,611,350		22,611,350	110.400.000
Public Facilities Improvement	2,100,000		2,100,000	112.010.000
Hotel/Motel Tax	70,000		70,000	115.300.000
Domestic Violence Services	1,000		1,000	116.040.000
Boating Safety	133,000		133,000	117.140.000
Inmate Welfare	53,000		53,000	118.140.000
Historic Preservation/Program	74,620		74,620	120.010.000
Sheriff K-9 Unit	13,500		13,500	122.140.000
Paths & Trails-General	293,164	235,000	528,164	123.310.000
REET Technology	288,000		288,000	124.050.000
Donations & Planned Giving-Fair	9,250		9,250	125.300.000
Donations & Planned Giving-Parks	361,700		361,700	125.310.000
Treasurer M&O	200,000		200,000	126.050.000
Quad-City	473,400		473,400	127.140.000
Crime Victims/Witness	260,452		260,452	128.100.000
Juvenile Special Revenue Funds	3,014		3,014	129.170.000
Inter-Local Drug Fund	18,500		18,500	130.140.000
Auditor's Document Preservation	315,000		315,000	132.060.000 1
Commissioners Special Revenue	200,000		200,000	133.010.002
Elections Reserve	135,000		135,000	134.060.000
Prosecutor Stop Grant	32,238		32,238	135.100.000
District Court-Elec Monitoring	42,353		42,353	136.030.001
Federal Equitable Sharing	260,000		260,000	138.140.000
Washington Housing-SHB 2060	182,000		182,000	141.012.000
Trial Court Improvement-Superior	56,112		56,112	143.020.000
Trial Court Improvement-District	134,240		134,240	143.030.000
Emergency Communications	2,659,574	4,666	2,664,240	144.260.001
Affordable \$ Supportive Housing	352,000		352,000	145.012.000
ARPA	1,275,000		1,275,000	146.012.000
Timber	-		-	147
Law Library	12,287		12,287	148.020.000
Debt Service External-PSB Bond	417,768		417,768	200.010.003
Capital Projects	1,484,749		1,484,749	300.010.00x
Capital Projects--E.C.	-	4,666	4,666	300.260.000
Capital Projects-Fair	41,750		41,750	310.300.000
Solid Waste - PW	7,420,500		7,420,500	400.400.000
Solid Waste Reserve - PW	2,530,000		2,530,000	410.400.000
Equipment Rental & Revolv	7,621,200		7,621,200	501.400.000
Unemployment	147,000		147,000	511.012.000
	<b>55,322,655</b>	<b>244,332</b>	<b>55,566,987</b>	

1-BA #1 Zero Net Effect (expenses)

# Whitman County Commissioners

ARTHUR D SWANNACK, Lamont, District I  
TOM HANDY, Pullman, District II  
MICHAEL LARGENT, Colfax, District III  
Email: [commissioners@whitmancounty.net](mailto:commissioners@whitmancounty.net)

Maribeth Becker, CMC, Clerk of the Board  
E-mail: [maribethb@whitmancounty.net](mailto:maribethb@whitmancounty.net)

400 N. Main Street • Colfax, WA 99111  
(509) 397-5240 • (509) 397-6355 FAX  
[www.whitmancounty.org](http://www.whitmancounty.org)



Date: 03.29.2024

To: Board of County Commissioners

From: Corey Mitzimberg

RE: 2024 Budget Amendment #1

## **FUND**

### **001.010.000 General Government**

- Increased transfers out for the Bill Chipman Trail bridge rebuild per workshop discussions

### **300.260.000 Capital Projects-Emergency Management Loan**

- Budget the remaining available loan funds so they may be transferred to the Emergency Management Fund to assist in making the 2024 loan payment and be used in full per the resolution.

087936



*Whitman County Washington  
Superior Court*



To: Board of County Commissioners  
Whitman County Auditor

From: Superior Court

Date: May 17, 2024

Re: 2024 Budget Amendment #1 Narrative

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Superior Court's 2024 Budget Amendment #1 Estimates reflect the following changes from the 2024 adopted budget.

Current Expenses Increase

001.020.000.512.21-41	Service /Professional fees	\$50,000.00
001.020.000.512.21-1800	Wages-Overtime	\$ 3,000.00
001.020.000.512.21-1905	Wages Other Part Time Professionals	\$ 2,000.00

Our Services/Professional 4100 has a balance of \$38,405.24 and I'm expecting to pay compunet after the completion of the install that was to be done last year and we are looking at around \$76,800.00 going out in the next few months to them. We received in 2023 advance payment of 76,681.18 from AOC and to date have spent \$9,701.74 of the \$76681.18 for electrical & wires to be pulled for the new upgrade. With being granted \$20,000.00 in ARPA funds to help pay for the upgrade, we request to increase our Service / Professional fees by \$50,000.00

With Wages-Overtime 1800 with having zoom open and being monitored and more trials this year I am running into overtime in order to complete the daily work.

With Wages Other Part time Professionals: The amount of trials are increasing and will be accumulating more this year than before and we will need to have extra staff

## BUDGET AMENDMENT WORKSHEET

2024 1st Amendment

Department: Superior Court  
 Fund Name: Current Expense  
 Fund Number: 001.020.000  
 Submitted by: \_\_\_\_\_  
 Date Submitted: \_\_\_\_\_

Revenue Requests:		2024 Budget Level	Increase/ (Decrease)	Adjusted Budget
Fund/Account Number	Account Description:			
				0
				0
				0
				0
<b>Total Revenue Increase/Decrease</b>		<b>0</b>	<b>0</b>	<b>0</b>

Expense Requests:		2024 Budget Level	Increase/ (Decrease)	Adjusted Budget
Fund/Account Number	Account Description			
001.020.000.512.21-1800	Wages Overtime	2,500	3,000	5,500
001.020.000.512.21-1905	Wages Other Part Time Professionals	5,000	2,000	7,000
001.020.000.512.21-4100	Services/Professional Services	100,000	50,000	150,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
<b>Total Expense Increase/Decrease</b>		<b>107,500</b>	<b>55,000</b>	<b>162,500</b>

Whitman County Clerk  
P.O. BOX 390  
COLFAX, WASHINGTON 99111

Phone (509)397-6240  
Email clerk@whitmancounty.gov



May 28, 2024

TO: Board of County Commissioners  
FROM: Jill Welchel, Clerk  
Subject: 2024 Budget Amendment #1 Narrative (Amended)

**Current Expense 001.040.000**

Expense

**512.30.1504** Salaries-Office/Clerical Perm Part Time

*This account exclusively covers the expense of the Family Law Facilitator, who was budgeted for a .25 position. Our court clerk (1.0 FTE) will be on FMLA from approximately June 1 – October 1. The .25 FLF staff will work increased hours to serve as court clerk during that time period. The savings from the 1.0 FTE FMLA will partially offset this expense.*

**512.30.3100** Operating Supplies & Materials

*Inflation ...*

**512.30.4100** Services/Professional Services

*See attached for a comparison of the 2023/2024 reimbursed juror days. Not yet reflected in the spreadsheet is an 8-10 day June 2024 trial that will require 90 jurors present for voir dire, plus 15 for each day of trial. Average 2024 juror expense is \$72/day/juror (per diem plus mileage), potential juror expense for this trial is \$ 13,000.*

**Current Revenue 001.040.000**

**397.00.06** Transfer in-Document Preservation

*Reimbursement from Auditor to Clerk's budget for student intern payroll expenses related to electronically archiving historical documents.*

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jill Welchel".

Jill Welchel, Clerk

087936



***Sandy Jamison***

*Whitman County Auditor  
400 N. Main Street  
Colfax, WA 99111  
509-397-5272  
auditor@whitmancounty.net*



May 28, 2024

2024 Budget Amendment #1 Narrative

1. I inadvertently forgot to add the 3% COLA for both my Sr. Deputy Auditor and my Elections Supervisor in my original 2024 Budget. This amendment corrects that.
2. The Whitman County Clerk plans to use \$2,000 from my Document Preservation Fund to pay for a temporary worker this next year. This amendment accounts for that.
3. I underbudgeted the revenue that was actually received for our local election fees in 2024 by \$84,989. I think the reason for this is that I made my original 2024 budget based on past years' actual revenue received, and there were more school districts that ran their levies in February of 2024 than I had anticipated.
4. I underbudgeted the voter registration revenue received for 2024 by \$77,351. This is primarily due to increased costs that occurred in late 2023 but were actually invoiced out to the towns/cities in early 2024.

087936

## BUDGET AMENDMENT WORKSHEET

2024 1st Amendment

Department: Auditor  
 Fund Name: Current Expense - Auditor  
 Fund Number: 001.060.000  
 Submitted by: Sandy Jamison  
 Date Submitted: 21-May-24

Revenue Requests:		2024 Budget Level	Increase/ (Decrease)	Adjusted Budget
Fund/Account Number	Account Description:			
001.060.000-341.45.20	Charges for Serv.-Elections-Local	127,500	84,989	212,489
001.060.000-341.45.21	Charges for Serv.-Voter Reg.-Muni.	93,500	77,351	170,851
				0
				0
<b>Total Revenue Increase/Decrease</b>		<b>221,000</b>	<b>162,340</b>	<b>383,340</b>

Expense Requests:		2024 Budget Level	Increase/ (Decrease)	Adjusted Budget
Fund/Account Number	Account Description			
001.060.000.514.40-1300	Salaries-Chief Deputies/Supervisors	34,064	1,022	35,086
001.060.000.514.40-2200	Benefits - Social Security Benefits	11,822	78	11,900
001.060.000.514.40-2700	Benefits - WA State FMLA Tax	337	3	340
001.060.000.514.90-1300	Salaries-Chief Deputies/Supervisors	34,064	1,022	35,086
001.060.000.514.90-2200	Benefits - Social Security Benefits	7,943	78	8,021
001.060.000.514.90-2700	Benefits - WA State FMLA Tax	227	3	230
001.060.000.514.60-1300	Salaries-Chief Deputies/Supervisors	68,128	2,044	70,172
001.060.000.514.60-2200	Benefits - Social Security Benefits	12,668	157	12,825
001.060.000.514.60-2700	Benefits - WA State FMLA Tax	361	6	367
				0
				0
				0
				0
				0
				0
				0
<b>Total Expense Increase/Decrease</b>		<b>169,614</b>	<b>4,413</b>	<b>174,027</b>



## WHITMAN COUNTY NOXIOUS WEED CONTROL BOARD

111 E. UPTON ST, COLFAX, WASHINGTON 99111  
PHONE: 509-397-6261 - NOXIOUS@WHITMANCOUNTY.NET

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May 17, 2024

Hello All,

Last fall I overlooked an email from Public Works to let us know they were increasing the monthly lease on our work vehicle. I did not include the increase in that line of the 2024 budget.

I am requesting an amendment to increase line 001.200.000.553.60.4500 – Operating Rentals & Leases by \$100/month to a total of \$10,200; a \$1200 increase.

To keep our overall budget true, I would like to decrease line 001.200.000.553.60.1800 – Wages – Overtime by the same \$1200, to a total of \$2,459.

Thank you,

A handwritten signature in black ink, appearing to read "Scott Watson".

Scott Watson & Whitman County Noxious Weed Control Board

087936

## BUDGET AMENDMENT WORKSHEET

2024 1st Amendment

Department:                     Noxious Weed                      
 Fund Name:                     Operating Rentals and Leases                      
 Fund Number:                     001.200.000                      
 Submitted by:                     Scott Watson                      
 Date Submitted:                     20-May-24                    

Revenue Requests:		2024 Budget Level	Increase/ (Decrease)	Adjusted Budget
Fund/Account Number	Account Description:			
				0
				0
				0
				0
<b>Total Revenue Increase/Decrease</b>		<b>0</b>	<b>0</b>	<b>0</b>

Expense Requests:		2024 Budget Level	Increase/ (Decrease)	Adjusted Budget
Fund/Account Number	Account Description			
001.200.000.553.60-4500	Operating Rentals & Leases	9,000	1,200	10,200
001.200.000.553.60-1800	Wages-Overtime	3,659	(1,200)	2,459
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
<b>Total Expense Increase/Decrease</b>		<b>12,659</b>	<b>0</b>	<b>12,659</b>



# Whitman County Public Health

To: Board of County Commissioners  
From: Director, Whitman County Public Health  
Date: May 28, 2024  
Re: 2024 Budget Amendment 1

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Gentlemen,

The revenue increases in this amendment reflect additional Foundations of Public Health Services funding in the amount of \$303,500. The FFY24-25 allocation had not been solidified when we did the budget in August 2023.

The additional expenses are due to the uncertainty of the cost of treatment of current and possibly future Tuberculosis cases (as per RCW 70.28). The increase in revenue of \$500,000 is a result of the State releasing Covid-19 funds for use with our active Tb case load.

We appreciate the Commissioner's continued support of our work to safeguard and improve the health and safety of the residents of Whitman County.

Chris Skidmore

087936



# Whitman County

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WHITMAN COUNTY / PALOUSE EMPIRE FAIR

310 North Main Street

Colfax, Washington 99111

Office Hours: 8am-5pm, M-F

Office: 509-397-6263

Website: [PalouseEmpireFair.com](http://PalouseEmpireFair.com)

Email: [pef@whitmancounty.net](mailto:pef@whitmancounty.net)



To: Board of County Commissioners

From: Whitman County / Palouse Empire Fair

Subject: 2024 Budget Amendment #1

Date: May 15, 2024

This Budget Amendment request effects: Fair Fund (001.300.000).

An additional \$15,123.90 in revenue was received from the Washington State Department of Agriculture and the Washington Fairs Commission totaling \$65,123.90. We had \$50,000.00 in the budget and received more than anticipated. The funding is being used for the exhibitor premiums and current expenses at the Fairgrounds.

087936



# Whitman County

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## Parks and Recreation

310 North Main Street  
Colfax, Washington 99111  
Office Hours: 8am-5pm, M-F

Phone: (509) 397-6238  
Fax: (509) 397-5647



To: Board of County Commissioners  
From: Whitman County/ Palouse Empire Fair  
Subject: 2024 Budget Amendment #1  
Date: May 28, 2024

This Budget Amendment request effects: Path & Trails (Parks) Fund (123.310.001).

An additional \$235,000 in revenue has been received from WSU, City of Pullman, U of I, City of Moscow and the Whitman County Commissioners. This Budget Amendment request is to increase the Revenue line item at these funds are deposited into. In addition, we are increasing expenditure line item 4100 for the equal amount.

087936



***Sandy Jamison***  
*Whitman County Auditor*  
*400 N. Main Street*  
*Colfax, WA 99111*  
*509-397-5272*  
*auditor@whitmancounty.net*



May 28, 2024

2024 Budget Amendment #1 Narrative

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## BUDGET AMENDMENT WORKSHEET

2023 2nd Amendment

Department: Auditor  
 Fund Name: Auditor's Document Preservation Fund  
 Fund Number: 132.060.000  
 Submitted by: Sandy Jamison  
 Date Submitted: May 21,2024

Revenue Requests:		2023 Budget Level	Increase/ (Decrease)	Adjusted Budget
Fund/Account Number	Account Description:			
				0
				0
				0
				0
<b>Total Revenue Increase/Decrease</b>		<b>0</b>	<b>0</b>	<b>0</b>

Expense Requests:		2023 Budget Level	Increase/ (Decrease)	Adjusted Budget
Fund/Account Number	Account Description			
132.060.000.597.00-00	Transfers Out	0	2,000	2,000
132.060.000.508.00-00	Fund Balance	315,000	(2,000)	313,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
<b>Total Expense Increase/Decrease</b>		<b>315,000</b>	<b>0</b>	<b>315,000</b>

**BUDGET AMENDMENT #1**  
**NARRATIVE**

Department: Emergency Communications

DATE: May 23, 2024

Emergency Communications has received \$1,000,000.00 from the Board of County Commissioners-Capital Projects account. The remaining \$4,666.00 will be transferred to the 144.260.001.397.00.00 EC Account to make payment of Loan.

Thank you.



# Whitman County Commissioners

ARTHUR D SWANNACK, Lamont, District I  
TOM HANDY, Pullman, District II  
MICHAEL LARGENT, Colfax, District III  
Email: [commissioners@whitmancounty.net](mailto:commissioners@whitmancounty.net)

Maribeth Becker, CMC, Clerk of the Board  
E-mail: [maribethb@whitmancounty.net](mailto:maribethb@whitmancounty.net)

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Date: 03.29.2024

To: Board of County Commissioners

From: Corey Mitzimberg

RE: 2024 Budget Amendment #1

## **FUND**

### **001.010.000 General Government**

- Increased transfers out for the Bill Chipman Trail bridge rebuild per workshop discussions

### **300.260.000 Capital Projects-Emergency Management Loan**

- Budget the remaining available loan funds so they may be transferred to the Emergency Management Fund to assist in making the 2024 loan payment and be used in full per the resolution.

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